



OFFICE OF THE PRINCIPAL
KALIABOR COLLEGE

Accredited "A" Graded by NAAC

(Affiliated to Gauhati University, UGC recognized)
P.O. - KUWARITOL - 782137: NAGAON: ASSAM

Email: principal@kaliaborcollege.org Tele-Fax: 03672-295517 website: www.kaliaborcollege.org

Action Taken Report for the session 2018-19:

1. As per recommendation supported at IQAC meeting held on 19.12.2016, more ICT based classes were adopted. Besides that, projectors and other accessories were bought as per requirement.
2. As per meeting held on 1-8-2018, regular monitoring of student's attendance was undertaken for restricting students to avail opportunities like student union elections on the basis of attendance.
3. Two new rooms were constructed for classes and examination according to IQAC meeting resolution that held on 19-1-2019. Moreover, to ensure better academic performance of the students it was allowed only to sit in the sessional examination those who had registered 75% attendance in classes.
4. The annually published newsletter was printed out before 26-07-2019 as per decision taken in IQAC meeting held on 15-06-2018.
5. As per resolution taken in IQAC meeting held on 29.4.2019 two research based books – 'Uddipan' and 'A Book: Summary on PhD Thesis' were published.
6. Free registration was served for both outsiders and college participants in the IQAC organized workshop on "Choice Based Credit System," held on 4-5-2019, at college premises as per IQAC meeting resolution held on 2-5-2019.

Principal & Chairman,
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Action Taken Report for the session 2019-20:

1. In pursuance of the IQAC meeting held on 3-5-2019, an online feedback system was initiated for college to generate feedback data. The motto behind introducing online feedback was that it will help students in easy access and approach and to offer their views without any hesitation and fear.
2. Classes were suspended before the declaration of Lockdown by Honorable Prime Minister of India (i.e. 20 March, 2022) by the recommendation of the committee formed to review the Covid-19 situation.
3. As per the agenda of the IQAC meeting held on 10-01-2020, a committee was formed and given the responsibility to review the Covid-19 situation and also to discuss the necessary timely precautionary measures to cope up with the situation.

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Action Taken Report for the session 2020-2021:

1. As per resolution taken in IQAC meeting held on 13th July, 2020 IQAC conducted a webinar on NAAC Assessment, on 18 July, 2020 with the presence of Dr. Ganesh Hedge, Advisor, NAAC and Assistant Advisor Dr. Ruchi Tripathi.
2. A series of webinar was inaugurated from 29-07-2020 to 1-08-2020, according to IQAC meeting decision taken on 13th July, 2020.
3. As per decision taken on 4th August, 2020 IQAC meeting a series of E-Lecture program- *Pragyadeep*, started from 9-08-2021.
4. Zoom App was purchased by college for online classes and other academic activities purposes as per 8th February, 2021 IQAC meeting resolution taken.
5. The 'Open Text Book Examination' (OTBE) training programme for student was conducted (on 21-06-2021, 24-06-2021 and 26-06-2021) according to IQAC meeting's decision taken on 16th June, 2021.
6. The college successfully conducted online programme on 'Plagiarism and Publication Ethics' on 7-06-2021 and 'IPR' in collaboration with Rupahi College, Nagaon on 11-06-2021. These programmes were conducted as per 8th February, 2021 IQAC meeting.

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Action Taken Report for the session 2021-2022:

1. IQAC collaborated with Women Cell in completion of One Day Workshop on Gender Sensitization that was held on 17.12.2021
2. As per the decisions taken in the IQAC core committee meeting on 26-05-2022, seven special sub committees for seven criteria, specified by NAAC, were constituted for easy and smooth preparation of SSR.

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Action Taken Report for the session 2022-2023:

1. Based upon the series of review meetings held from 26 September to 4 November, the members of the seven criterions have decided to continue with the work of data collection, compilation and thereby supporting in the NAAC process. The committees have been compiling data and submitting reports for the required key indicators regularly.
2. As per the decisions taken in the meeting on 9 November, 2022 with the HoDs, the process of updating the records of students' enrolment, result and creating a mentor-mentee system began in the month on February, 2023.
3. As per the decisions taken in the meeting on 22 November, 2022 of the IQAC, the Academic and Administrative Audit of the College was held on November, 26, 2022. The AAA team visited and forwarded necessary suggestions.
4. Through the orientation programme on students satisfaction survey on 23 November, 2022 the Student Satisfaction Survey was completed on the same day.
5. As per the review meeting 30 November, 2022, a MoU was signed with SS Technologies and a new domain was bought on February 3, 2023. The work of website upgradation began right after.
6. 2 February, 2023 : IQAC core committee meeting with multiple agenda
Actions taken:
 - a. 7 February, 2023: Orientation Programme on NEP 2020 on the topic *Roadmap in enriching the teaching-learning process with e-learning and open educational resources (OER)* held as per discussion on 2 February, 2023.
 - b. 8 February, 2023: Seminar on New Education Policy, Curricular Framework held as per decision of the meeting held on 2 February, 2023.
 - c. As per resolution taken on 2 February, 2023 Meeting an awareness programme on '*Engaging with G-20 Summit*' 2023 held 17 February, 2023.
 - d. Add-on course on Make-up Art was introduced based on discussions in aforementioned meeting and three courses were held subsequently in the months of June and July.
7. As per the decisions taken in the meeting on 6 May, 2023 with the committee members of Criterion I & II, student data collection for the year 2022-23 was initiated from May 7, 2023 initiated and a new feedback committee was set the same day. The same meeting led to signing of a MoU with Nabanita Nandini Makeup Studio on May 16, 2023. The Students' reservation policy framed and uploaded on the college website as a result of the same meeting on May 24, 2023.



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8. As per the decisions taken in the meeting on 8 May, 2023 with the committee members of Criterion III, FDP on Research Methodology organized in collaboration with IIC, Kaliabor College was organized from May 24 to 30, 2023.
9. As per the decisions taken in the meeting on 8 May, 2023 with the committee members of Criterion III, Research Profiles of the faculty members were updated in the month of June.
10. As per the decisions taken in the meeting on 9 May, 2023 with the committee members of Criterion IV, the latest Students-Computer ratio prepared accordingly and updated on June 14, 2023.
11. As per the decisions taken in the meeting on 10 May, 2023 with the committee members of Criterion V, student data of the session 2020-2021 was updated with documentary evidences, the registration process of alumni was expedited and the records of 2023 related to criterion 5 documented through the months of June and July, 2023.
12. As per the decisions taken in the meeting on 20 June, 2023 IQAC Meeting, AQAR for 2021-2022 was submitted on July 28, 2023.

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